



# Parkfield School

Hurn  
Christchurch  
Dorset  
BH23 6DF

Email: [office@parkfield.bournemouth.sch.uk](mailto:office@parkfield.bournemouth.sch.uk)

Website: [www.parkfieldschool.org](http://www.parkfieldschool.org)

Telephone: 01202 592530

Headteacher – Mrs Justine Hardie

Dear Parent/Carer

## Work Experience 13<sup>th</sup> – 17<sup>th</sup> May, 2024

We are pleased to announce Year 10 will be out on work experience this May. Your child has now been given a pin number in order to access the Veryan Webview database of employers.

<https://dorset.learnaboutwork.org/>

They have also been given two important forms which both require signatures and must be returned to the school as soon as possible, or **no later than Monday 15<sup>th</sup> January 2024**, this date will allow for visiting the employer during the Christmas break, if needed. We are working alongside Careers SouthWest and must adhere to their deadlines. May is early in the year, and a busy time for Work Experience with lots of local schools out at this time. **I strongly suggest your child secures their chosen placement before Christmas.**

Next steps:

1. Look at the database with your child. You can search under several categories or filter in several ways, for example by postcode. Choose a placement which would be suitable. Remember they will need to travel there and back each day. If you have found your own placement, check if it is on the database. Do not worry if it is not.
2. Contact the employer to see if they can accommodate you. Some employers will be happy to do this over the phone, some will want to meet you.
3. Arrange a time when you can meet with the employer in order to get **both forms signed**. This is the Enterprise Work Placement Form and the Heath Declaration Form. Both forms also require a parental signature.
4. Return the forms to Miss Walton or the Form tutor, or Mrs King, to meet the above deadline.

We are asking for a voluntary contribution of £35 to be paid via WisePay, towards covering the charge CSW make in order to carry out risk assessments and admin. Parkfield value your continuing support, especially during these times of austerity.

If you have any further questions please email Miss L Walton

[l.walton@parkfield.bournemouth.sch.uk](mailto:l.walton@parkfield.bournemouth.sch.uk)

Miss Walton  
CL Careers



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towards Artsmark  
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Quay House, Narrow Quay, Bristol BS1 4QA





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